

**ORDER: AUTHORIZE USE OF BUDGETED FUNDS TO GO TOWARD THE  
PURCHASE OF TWO ON DEMAND TRANSIT VANS**

Motion was made by Brent Larson, duly seconded by Greg Bynum, to authorize use of budgeted funds to go toward the purchase of two On Demand Transit Vans.

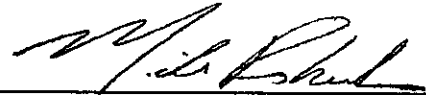
The vote on the motion was as follows:

Supervisor Brent Larson, voted yes  
Supervisor John Morgan, voted yes  
Supervisor Tim Gordon, voted yes  
Supervisor Scott Allen, voted yes  
Supervisor Greg Bynum, voted yes

After the vote, President Larson, declared the motion carried, this the 15<sup>th</sup> day of April, 2024.



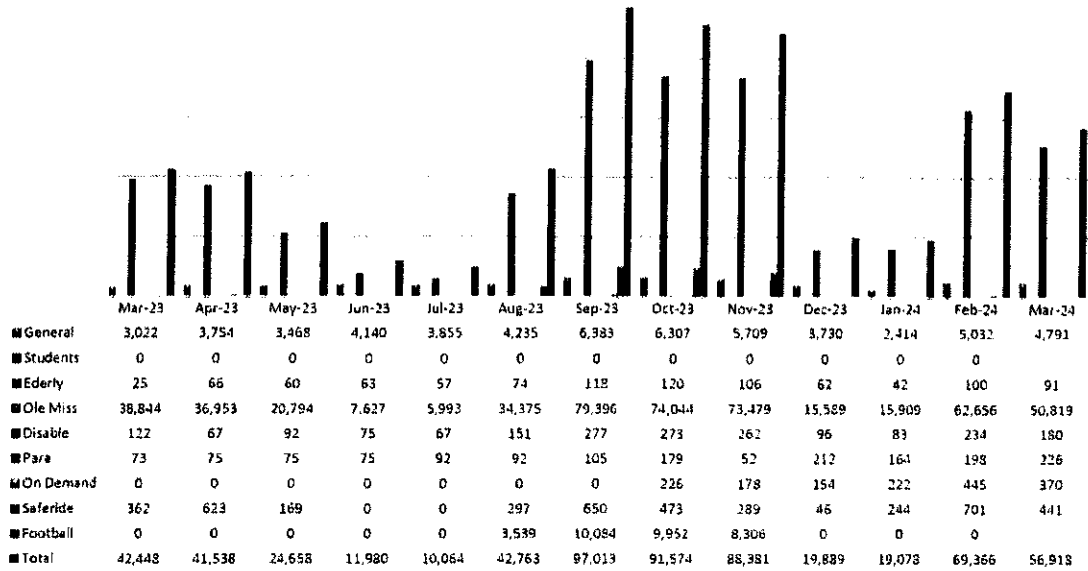
**Brent Larson, President  
Board of Supervisors**



**Mike Roberts, Chancery Clerk**



**Oxford University Transit  
Monthly Ridership  
March 1, 2024**



Route	Count	Elderly	Disabled	General	Education	SafeRide	Paratransit	On Demand	Football	Total
Blue West	1,878	19	19	1,596	244					1,878
Blue										
Red North	934	9	9	794	121					934
Red South	609	6	6	518	79					609
Green/OTR	8,914	0	89	0	8,825					8,914
Hathorn	16,124	0	0	0	16,124					16,124
Grey	76	1	1	10	65					76
Orange	1,638	16	16	213	1,392					1,638
Bronze	15,520	0	0	0	15,520					15,520
Brown South	2,268	23	23	295	1,928					2,268
Brown N/S Express	59	1	1	8	50					59
Gold/SOC	2,105	0	0	0	2,105					2,105
Gold Express	1,550	0	0	0	1,550					1,550
Rebel Red	84	0	0	0	84					84
Purple	276	3	3	235	36					276
Paratransit							370			370
On Demand								226		226
<b>Total</b>	<b>56,322</b>	<b>91</b>	<b>180</b>	<b>4,791</b>	<b>50,819</b>	<b>441</b>	<b>370</b>	<b>226</b>	<b>0</b>	<b>56,918</b>



## **Oxford University Transit Commission Bylaws**

### **Article I – Powers and Duties**

The powers and duties of the Oxford University Transit Commission (hereinafter “the Commission”) shall be as established by and Interlocal Agreement between the City of Oxford and the University of Mississippi, enacted August 2008. Those responsibilities granted to the Commission by the Interlocal Agreement include, but are not limited to:

- Oversee and direct overall system planning, coordination, fare policy, establishment of transit routes and scheduling, establishment of transit system policies and procedures in a manner consistent with grant requirements and applicable law and regulations.
- Determine local share of the transit budget and present budget request to City of Oxford and the University of Mississippi
- Make recommendations to the City of Oxford on major capital equipment purchases.
- Inform the public, the City of Oxford, and the University of Mississippi on transit matters.
- Supervise and review monthly reports from the transit management company.
- Monitor transit system performance through ridership surveys and other appropriate methods.

The powers and duties of the Commission shall also include those delegated to the Commission, from time to time, by the City of Oxford and the University of Mississippi.

### **Article II – Members, Officers, and their Duties**

#### **A. Membership**

Membership in the Commission, as provided in Interlocal Agreement, shall be appointed by the City of Oxford and the University of Mississippi. The Commission shall consist of six (6) members, all of whom shall be residents of Lafayette County. The terms of the members shall be staggered and for a period to be set by the Commission. Three (3) members shall be appointed by the City of Oxford and three (3) members shall be appointed by the University of Mississippi.

## **B. Officers**

The officers of the Commission shall be a Chairman and Vice-Chairman. The Commission shall elect from its membership a Chairman and Vice-Chairman the first regular meeting of each year to serve a one (1) year term.

## **C. Officer's Duties**

1. The Chairman presides at all meetings and hearings of the Commission and shall decide all points of order and procedure, subject to these Bylaws and the latest edition of the *Roberts Rules of Order*. The Chairman shall appoint and assign duties to any committees found necessary to facilitate any business before the Commission. The Chairmanship shall be rotated annually between the City of Oxford and the University of Mississippi and shall vote only in the instance of a tie vote.
2. In the absence of the Chairman, the Vice-Chairman shall exercise all the functions of the chairman in regular and special meetings.
3. The Oxford University Transit Staff shall record a summary of all findings, resolutions, and actions of the Commission shall be kept on file with the Commission. The Oxford University Transit staff shall also conduct all correspondence of the commission and shall generally perform all clerical work related to the Commission's conduct of business.
4. In the absence, disqualification, or disability of both the Chairman and the Vice-Chairman, the Commission shall select an Acting Chairman from its members in attendance at the meeting. The Acting Chairman shall exercise all the functions of the Chairman as necessary.

## **D. Attendance at Meetings**

If any member misses three (3) meetings in a row or five (5) per year without cause or prior approval of the Chairman, the Chairman shall notify the City of Oxford or the University of Mississippi, who may then remove that member from the Commission and appoint a replacement to serve the remainder of the removed Commissioner's term.

## **Article III – Meetings**

### **A. Regular Meetings**

The Commission will hold regular meetings on the second Tuesday of each month at 2:00 p.m. in the Conference Room on the first floor of Oxford University Transit 409 McElroy Drive, Oxford MS 38655 - Phone 662-234-3540. Commission meetings are open to the public and will be posted and advertised in advance.

### **B. Special Meetings**

Special meetings of the Commission may be called at any time by the Chairman. The Oxford University Transit shall provide notice of special meetings to members not less than forty-eight (48) hours in advance of such meeting.

**C. Quorum**

A quorum shall be a majority of the members of Commission. A quorum shall be necessary for voting on any matter, but not for conducting other business.

**D. Executive Session**

The Commission may declare itself in executive session by majority vote of all members present. No vote shall be taken on any matter while the Commission is in executive session.

**Article IV – Code of Ethics and Conflict of Interest**

Members may be excluded from participation in decisions in which they have a conflict of interest. Specifically, no member shall vote in his or her official capacity upon any matter, which insures to his or her special private gain. Any member abstaining from voting due to a real or possible conflict of interest shall publicly state the nature of his or her interest prior to the vote being taken. Failure of any member to disclose a conflict of interest may result in the removal of that Commissioner by the City or Oxford of the University of Mississippi at the request of the Chairman.

**Article V – Amendment of Bylaws and Procedural Rules**

These Bylaws may be amended at any meeting of the Commission by a majority vote of all members present at the meeting. Notice of the proposed amendment, and the time and place of the meeting at which the amendment is to be voted on shall be given in writing at least 15 days before the meeting.

These Bylaws of the Oxford University Transit Commission ADOPTED, this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Chairman